

## **Grant Routing Sheet**

**CO	WALEIED GRANI OVERVIEN	M PROPOSAL MUSI	BE ATTACE	HED BEFORE KO	JUIING 18	INITIATED*
Date	Routing Initiated: $\frac{08/27}{1}$	7/2020	Application	on Due Date:	09/30/	2020
Origin	ating Department: Ham	oton Police D	ivision	Depart	ment No.:	310
Subm	itter's Name: Laura Hall	for Chief T. Sult	Direct Te	lephone No. (_	757 <sub>)</sub> 72	8-3095
E-mai	<sub>I Address:</sub> <u>lahall@han</u>					
Grant	Title: FY2022 PSAF	P Education G	rant			
Other	Participating Departments:					
BEFO	RE COMPLETING AN APPLI	CATION:				-
1.	READ THE GENERAL INSTRU	CTIONS.	LH	_ (Submitter's	Initials)	
2.	COMPLETE GRANT PROPOS	SAL OVERVIEW.	LH	_ (Submitter's	Initials)	
3.	DEPARTMENT HEAD ORIGINATING DEPT.	Chief T. Sult  Print Name	\$	Signature		<u>G.21.20</u> Date
4.	ASSISTANT CITY MANAGER	S. Bond  Print Name	\$	signatur		<u>9-21-20</u> Date
BEFO	RE SUBMITTING AN APPLIC	ATION TO THE AWA	ARDING AC	SENCY:		
5.	ELECTRONIC): ALL DOCUMENSTRUCTIONS, ATTACHM	JMENTS RELATED TO	THE GRANGE OF THE GRANT DE	NT, INCLUDING, OCUMENTS, F	, BUT NOT	LIMITED TO
6.	COMPLETE APPLICATION E	XCEPT NECESSARY S	IGNATURES.	<u>LH</u>	(Submit	ter's Initials)
7.	CITY ATTORNEY	B. Law Print Name	&	e Otto Ex Signature	<u>Mail</u>	9/21/20 Date
8.	BUDGET DIVISION		&	<u>CL CUST - OU</u> _Signature	Mil	9.21-20 Date
9.	HUMAN RESOURCES	Or Clark Print Name	<u></u> <u>S</u>	<u>CL OHT AM</u> Signature		9,21.20 Date

10. FINANCE DEPARTMENT

V. CME+2

Sci at email

9-21-10 Date

11. RISK MANAGEMENT

P. parker Print Name

See att, email Signature <u>G-21-2</u>0

#### **AFTER GRANT IS AWARDED:**

✓ After the grant award has been received, and if there no changes to the application or condition(s), the grant may now be placed in Granicus for City Council action.

✓ Reference "Quick Tips for Submitting Grants - City Council Agenda"



If there are <u>ANY</u> changes to <u>ANY</u> component of the grant, consult with your department's City Attorney for advice on whether to re-route the grant for second approval or continue with the placement of the grant on the Council agenda.



### **Grant Proposal Overview**

\*COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED TO THE GRANT ROUTING SHEET
BEFORE ROUTING IS INITIATED\*

Gr	ant Title: FY2022 PSAP Education Program
1.	<b>PRIMARY OR SUB-AWARD:</b> Application will be submitted to: ■ the agency that is the primary source of funding (City = Primary Awardee); □ the agency that has received the funds from another awarding agency (City = Sub-Awardee).
	If the City is a Sub-Awardee, the agreement between the Primary Awardee and the agency to which the City is making application must be attached to this Overview.
2.	<b>GRANT AWARD PERIOD:</b> If awarded, funds are expected to be received: $\square$ in the current fiscal year only; $\square$ in the current fiscal year and the future fiscal year(s) or $\square$ in the future fiscal year(s) of $\square$
3.	PREVIOUS APPLICATIONS: (Not including the current application) This grant was previously applied for during 2018, 2019, 2020 fiscal year(s); and was previously awarded during 2019, 2020, 2021 fiscal year(s).
	If previously awarded, provide all prior agenda items numbers and dates of Council approval.
	18-0310, 19-0086, See Below

#### 4. BACKGROUND/PURPOSE:

An application for the FY21 PSAP grant was submitted and approved. Due to the Virginia 9-1-1 Services Board migrating into a new system, an award letter has not been received, to date. Once that letter is received, the grant award will move to council for appropriation.

The PSAP Grant Program is a multi-million dollar grant program administered by the Virginia 9-1-1 Services Board. The purpose of the program is to financially assist Virginia primary PSAPs with the purchase of equipment and services that support the continuity and enhancement of wireless E-911. Any Virginia primary PSAP that supports wireless E-911 is eligible to apply for and receive these funds either as a standalone applicant or as part of a regional initiative or a consolidation project, with the exception of individual PSAP application for the 9-1-1 PSAP Education Program.

5. TYPE OF GRAI	NT EXPECTED TO BE A	WARDED:
■ Cash Amou		
	al Obligations: This grant	will $\square$ will not $\blacksquare$ require matching funds/contributions. If the amount and whether the match is cash or in-kind, or
☐ Required	l Match – CASH	☐ Required Match — IN KIND
Amount: C	ash \$	*Value of In-Kind \$
* Description:	N/A	
obligations for the Manager's Office-E be attached to this C. <b>Resource Obliga</b> services provided E attach to this Over	City beyond the grant product of the grant production of the grant proposal will by the City. If it will, surview.	oosal will is will not incur commitments or financial period. If it will, an authority memorandum from the City g future matching requirements and the time period must in will not include special facilities, equipment and/or mmarize arrangements in a separate memorandum and .
7. Sources of Gr	ant and Matching Ful	nds:
Please identify the	funding source of your gro	ant and any required or non-required matches.
For Federal	grants, please provide the	Federal Catalog Number (CFDA) and the grant number.
For State gro	ants, the grant number mu	ust be supplied.
received a	atches must be supplied sontribution/match from t with the City Manager's C	by the submitting department, unless they have historically he City's Matching Funds Pool or a special arrangement has Office-Budget Division.
If another Cikind match,	ity department, other than documentation to that et	n the submitting department, will be providing a funding or in- ffect must be submitted along with this grant packet.
Federal Pass Through State Foundation Private	\$ \$ \$ 3,000.00 \$	Federal Catalog No. Federal Grant No. State Grant No. N/A

Department:	N/A				
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Budget Line-II	tem:		An	nount:	
bouger tine-i	lem:		An	nount:	·
ou are listing a de prization of agree roposed Budç	partment funding s ment to withdraw l <b>get:</b>	ource other than these funds.	your department, i	the Budget Divisi	ion will need v
		City Departm	ent-Match	Other M	atch(es)
	Grant Total	Cash	In-Kind	Cash	In-Kind
Personnel Svcs				. +	
Operating Exp.	\$3,000.00	\$3,000.00			
Capital Outlay					
Column Totals	\$3,000.00	\$3,000.00			
Grand Total: dditional info	\$3,000.00 rmation that w	rill be helpful	to reviewers:		
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From:

Parker, Patricia

Sent:

Monday, September 21, 2020 1:46 PM

To:

Hall, Laura; Bond, Steven; Clark, Nicole; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian;

Green, Jacky; Green, Lori; Kmetz, Veronica; Law, Brandi; Sanders, Joe; Sult, Chief T.

Cc:

McCrickard, Kerry

Subject:

RE: APPROVALS NEEDED \*FY22 PSAP Grant Application\*

Risk approves

Patricia L. Parker, ARM
Interim Risk Manager
City of Hampton
Department of Risk Management
(757) 727-6386

# HAMPTON VA

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From: Hall, Laura < lahall@hampton.gov>
Sent: Monday, September 21, 2020 8:17 AM

**To:** Bond, Steven <sbond@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian

<bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz,

Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; Sult, Chief T. <tsult@hampton.gov>

Cc: McCrickard, Kerry < kmccrickard@hampton.gov>; Hall, Laura < lahall@hampton.gov>

Subject: APPROVALS NEEDED \*FY22 PSAP Grant Application\*

Importance: High

Good afternoon,

The City of Hampton seeks to apply for the **FY22 PSAP (Public Safety Answering Point) Education Program Grant** in the amount of \$3,000.00 to be utilized for E911 Dispatcher Training with **no local match**. This application is due 09/30/2020. Below are the attachments relating to this application:



From: Law, Brandi

Sent: Monday, September 21, 2020 1:28 PM

To: Hall, Laura; Bond, Steven; Clark, Nicole; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian;

Green, Jacky; Green, Lori; Kmetz, Veronica; Parker, Patricia; Sanders, Joe; Sult, Chief T.

**Cc:** McCrickard, Kerry

Subject: RE: APPROVALS NEEDED \*FY22 PSAP Grant Application\*

#### Legal approves.

From: Hall, Laura < lahall@hampton.gov>
Sent: Monday, September 21, 2020 8:17 AM

To: Bond, Steven <sbond@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; Sult, Chief T. <tsult@hampton.gov>

Cc: McCrickard, Kerry < kmccrickard@hampton.gov>; Hall, Laura < lahall@hampton.gov>

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- Grant Proposal Overview
- Grant Routing Form
- FY22 PSAP Ed Application Guide (NOFO)
- FY22 City of Hampton Police Division Application

Please reply with your Department's approval for the City of Hampton Police Division to move forward in the submission of this grant application.

Thank you,

Best,

Ptl. Laura Hall

Interim Project & Grant Coordinator Hampton Police Division 40 Lincoln St. Hampton, VA 23669



**From:** Green, Lori

Sent: Monday, September 21, 2020 11:42 AM

To: Hall, Laura

Cc: Bond, Steven; Clark, Nicole; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian; Green,

Jacky; Kmetz, Veronica; Law, Brandi; Parker, Patricia; Sanders, Joe; Sult, Chief T.;

McCrickard, Kerry

Subject: Re: APPROVALS NEEDED \*FY22 PSAP Grant Application\*

Hello,

The Budget Division approves of this grant application as no cash match is required. Should your department be awarded the grant, the Budget Division requests that the item be placed on the City Council's agenda within 30 days of the grant award or as soon as possible thereafter.

Thank you.

L. A. Green Budget Division

On Sep 21, 2020, at 8:17 AM, Hall, Laura < lahall@hampton.gov > wrote:

<image001.gif>
Good afternoon,

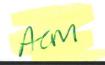
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Thank you,

Best,



From: Bond, Steven

Sent: Monday, September 21, 2020 9:39 AM

**To:** Sult, Chief T.

Cc: Hall, Laura; Clark, Nicole; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian; Green, Jacky;

Green, Lori; Kmetz, Veronica; Law, Brandi; Parker, Patricia; Sanders, Joe; McCrickard,

Kerry

Subject: Re: APPROVALS NEEDED \*FY22 PSAP Grant Application\*

Approved

Sent from my iPad

On Sep 21, 2020, at 9:06 AM, Sult, Chief T. <tsult@hampton.gov> wrote:

Approved

Terry Sult Sent from my iPhone

On Sep 21, 2020, at 8:17 AM, Hall, Laura < lahall@hampton.gov > wrote:

<image001.gif>
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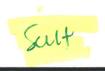
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Ptl. Laura Hall



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Sent:

Monday, September 21, 2020 9:06 AM

To:

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Cc:

Bond, Steven; Clark, Nicole; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian; Green,

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McCrickard, Kerry

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Ptl. Laura Hall

Interim Project & Grant Coordinator Hampton Police Division 40 Lincoln St. Hampton, VA 23669 Desk - 757-728-3095 Mobile - 757-778-5192



From: Clark, Nicole

Sent: Monday, September 21, 2020 9:04 AM

To: Hall, Laura

Subject: RE: APPROVALS NEEDED \*FY22 PSAP Grant Application\*

Human Resources approves.

Nicole M. Clark MSHRM, SPHR, IPMA-SCP, SHRM-SCP Director of Human Resources City of Hampton 22 Lincoln Street Hampton, Virginia 23669 P: 757-727-6522 F:757-727-6449

HAMPTON VA

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Sent: Monday, September 21, 2020 8:17 AM

To: Bond, Steven <sbond@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; Sult, Chief T. <tsult@hampton.gov> Cc: McCrickard, Kerry <kmccrickard@hampton.gov>; Hall, Laura <lahall@hampton.gov>

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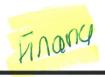
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Green, Jacky; Green, Lori; Law, Brandi; Parker, Patricia; Sanders, Joe; Sult, Chief T.

**Cc:** McCrickard, Kerry

Subject: RE: APPROVALS NEEDED \*FY22 PSAP Grant Application\*

Finance approves.

Veronica A. Kmetz Finance Department Phone: 757-727-6331

HAMPTON

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